2012 Election Year

COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES
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2012 SEED MONEY REPORT
FOR MAINE CLEAN ELECTION ACT CANDIDATES

Please complete ALL entries.

NAME OF CANDIDATE				☐ CHECK IF CHANGED FROM PREVIOUS REPORT
STREET				
CITY AND ZIP CODE		TELEPHONE NUMBER		
E-MAIL				
OFFICE SOUGHT		DISTRICT NUMBER		

NAME OF TREASURER				☐ CHECK IF CHANGED FROM PREVIOUS REPORT
MAILING ADDRESS STREET				
CITY AND ZIP CODE		TELEPHONE NUMBER		
E-MAIL				

OFFICE SOUGHT	DUE DATE	DATES OF REPORT PERIOD
House or Senate	April 20, 2012	Beginning of campaign* – April 20, 2012

* If a January Semiannual Report was filed, the report period for the Seed Money Report begins on January 1, 2012.

☐ **This is the first report for the candidate's 2012 campaign.**

☐ **Amendment to:** ______________________________

☐ **Other (specify):** ______________________________

☐ **Check if campaign had no activity for the report period (no other pages are required).**

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND TO THE BEST OF MY KNOWLEDGE IT IS TRUE, CORRECT, AND COMPLETE.

Treasurer's Signature	Date	Candidate's Signature	Date

UNSWORN FALSIFICATION IS A CLASS D CRIME (17-A M.R.S.A. § 453).

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CANDIDATE'S FULL NAME

SCHEDULE A
CASH SEED MONEY CONTRIBUTIONS

- **Only individuals may make seed money contributions. Contributions must be from their personal funds and not from other sources. Each contributor may give up to $100 in seed money. Lobbyists, lobbyist associates, and their employers may not make seed money contributions during the legislative session. Members of the candidate's family may each give up to $100 in seed money, provided the contributions are from their personal funds.**
- **Total seed money contributions may not exceed $200,000 for gubernatorial candidates, $1,500 for Senate candidates, and $500 for House candidates.**
- **Itemize all cash contributions from contributors who have given you more than $50 in seed money contributions.**
- **Both cash and in-kind contributions count toward the $50 threshold.**
- **Report the occupation and employer for every contributor who is an individual and who contributed more than $50 in this report period.**
- **If you have requested employment information from the contributor and the contributor has not provided it, indicate "information requested" for the occupation and employer.**
- **For cash contributions totaling $50 or less, please enter "total of contributions $50 or less" and the total amount on a line on this page. Once a contributor has given you more than $50 in a report period, you must list that contributor separately.**
- **On the first report of the election cycle only, include the total of any surplus campaign funds, if any, from a previous election cycle that you are transferring to your 2012 campaign. Please contact the Commission staff for more information about complying with seed money restrictions when transferring surplus funds from a previous campaign.**

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	TYPE (use key code)	AMOUNT
			Total cash seed money contributions (this page only) ⇒ (*combined totals from all Schedule A pages must be listed on Schedule F, line 1*)	

Key Codes:
1 = Candidate and Candidate's Spouse/Domestic Partner
2 = Other Individuals
8 = Contributors Giving $50 or Less
9 = Transfer from Previous Campaign

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CANDIDATE'S FULL NAME

SCHEDULE A
CASH SEED MONEY CONTRIBUTIONS (continued)

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	TYPE (use key code)	AMOUNT
			Total cash seed money contributions (this page only) ⇒ **(*combined totals from all Schedule A pages must be listed on Schedule F, line 1*)**	

Key Codes:
1 = Candidate and Candidate's Spouse/Domestic Partner
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8 = Contributors Giving $50 or Less
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CANDIDATE'S FULL NAME

SCHEDULE A-1
IN-KIND CONTRIBUTIONS

In-kind contributions are goods and services (including facilities) that you received at no cost or at a cost less than the fair market value. They include all goods and services purchased for the campaign by the candidate or supporters if the campaign does not expect to reimburse the candidate or supporter. These contributions may come from the candidate, candidate's family, and supporters.

- **In-kind contributions are subject to the seed money restrictions described on Schedule A.**
- **Itemize all in-kind contributions from contributors who have given you contributions totaling more than $50 in this report period.**
- **Both cash and in-kind contributions count toward the $50 threshold.**
- **Report the occupation and employer for every contributor who is an individual and who contributed more than $50 in this report period.**
- **If you have requested employment information from the contributor and the contributor has not provided it, indicate "information requested" for the occupation and employer.**
- **For in-kind contributions of $50 or less, enter "total of contributions $50 or less" and the total amount on a line on this page. Once a contributor has given you more than $50 in a report period, you must list that contributor separately.**
- **Goods that you have retained from an earlier election such as signs are not in-kind contributions to your current campaign.**
- **If you received goods and services at a discount, report the amount of the difference between the fair market value and the cost you paid.**

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	DESCRIPTION (of goods, services, facilities, or discounts received)	TYPE (use key code)	VALUE (estimated fair market value)
				Total in-kind contributions (this page only) ⇒ *(combined totals from all Schedule A-1 pages must be listed on Schedule F, line 5)*	

Key Codes:
1 = Candidate and Candidate's Spouse/Domestic Partner
2 = Other Individuals
8 = Contributors Giving $50 or Less

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CANDIDATE'S FULL NAME

SCHEDULE B
EXPENDITURES

- **Enter the date, payee, expenditure type, and amount for each expenditure made during the report period.**
- **For expenditure types which require a remark, enter a description of the goods and services purchased.**
- **Expenditures made with a candidate's or an authorized individual's personal funds must be reimbursed within the same report period as the expenditure. Enter the vendor as the payee and the purchase date. Report the name of the individual who made the payment in the remarks section. Report goods and services purchased by others for which no reimbursement will be made as an in-kind contribution on Schedule A-1.**
- **Only enter expenditures that have actually been paid. Enter unpaid debts and obligations on Schedule D.**

Expenditure Types Requiring NO Remark		Expenditure Types Which REQUIRE Remark	
CON	Contribution to other candidate, party, committee	CNS	Campaign consultants
FOD	Food for campaign events, volunteers	EQP	Equipment (office machines, furniture, cell phones, etc.)
LIT	Printing and graphics (flyers, signs, palmcards, t-shirts, etc.)	FND	Fundraising events
MHS	Mail house (all services purchased)	OTH	Other (bank fees, entrance fees, small tools, wood, etc.)
OFF	Office rent, utilities, phone and internet services, supplies	PRO	Other professional services
PHO	Phone banks, automated telephone calls	SAL	Campaign workers' salaries and personnel costs
POL	Polling and survey research	TRV	Travel (fuel, mileage, lodging, etc.)
POS	Postage for U.S. Mail and mail box fees		
PRT	Print media ads only (newspapers, magazines, etc.)		
RAD	Radio ads, production costs		
TVN	TV or cable ads, production costs		
WEB	Website design, registration, hosting, maintenance, etc.		

NEW - For payments and reimbursements made to the candidate's family and household members, the relationship to the candidate must be reported in the Remark section (e.g., spouse, brother, roommate, etc.).

DATE EXPENDITURE MADE	NAME OF EACH PAYEE	EXPENDITURE TYPE (use code from above)	REMARK (if the expenditure type requires a remark, describe all goods and services purchased)	AMOUNT

Total expenditures (this page only) ⇒
(*combined totals from all Schedule B pages must be listed on Schedule F, line 4*)

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CANDIDATE'S FULL NAME

SCHEDULE B
EXPENDITURES (continued)

Expenditure Types Requiring <u>NO</u> Remark		Expenditure Types Which <u>REQUIRE</u> Remark	
CON	Contribution to other candidate, party, committee	CNS	Campaign consultants
FOD	Food for campaign events, volunteers	EQP	Equipment (office machines, furniture, cell phones, etc.)
LIT	Printing and graphics (flyers, signs, palmcards, t-shirts, etc.)	FND	Fundraising events
MHS	Mail house (all services purchased)	OTH	Other (bank fees, entrance fees, small tools, wood, etc.)
OFF	Office rent, utilities, phone and internet services, supplies	PRO	Other professional services
PHO	Phone banks, automated telephone calls	SAL	Campaign workers' salaries and personnel costs
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DATE EXPENDITURE MADE	NAME OF EACH PAYEE	EXPENDITURE TYPE (use code from above)	REMARK (if the expenditure type requires a remark, describe all goods and services purchased)	AMOUNT

Total expenditures (this page only) ⇒
(*combined totals from all Schedule B pages must be listed on Schedule F, line 4*)

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CANDIDATE'S FULL NAME

SCHEDULE D
UNPAID DEBTS AND OBLIGATIONS

- **List any debts or obligations that are unpaid at the close of this period (even if included in earlier reports).**
- **You have incurred a debt or obligation if you have placed an order for a good or service without making a payment; made a promise or agreement to pay for a good or service; signed a contract for a good or service; and received delivery of a good or service for which you have not paid.**
- **If the campaign has not received a bill for goods or services, contact the vendor to obtain the amount owed. If it is impossible to verify the amount of the debt, enter an estimated amount and indicate that the amount is estimated in the purpose section.**
- **Report actual payments to vendors on Schedule B.**

DATE OF OBLIGATION	CREDITOR'S NAME AND ADDRESS	PURPOSE	AMOUNT

Total unpaid debts and obligations (this page only) ⇒
(combined totals from all Schedule D pages must be listed on Schedule F, line 9)

CANDIDATE'S FULL NAME ____________________ DATE SUBMITTED ____________________

SCHEDULE F
SUMMARY SCHEDULE
(MCEA CANDIDATES)

This page is required for all candidates except those checking the no activity box on the cover page of the report.

The cash balance on line 14 must match the campaign's reconciled bank account balance as of the last day of the report period.

CASH ACTIVITY FOR THIS PERIOD	
RECEIPTS	
1. CASH SEED MONEY CONTRIBUTIONS (Schedule A)	
2. OTHER CASH RECEIPTS (interest, etc.)	
3. TOTAL RECEIPTS (lines 1 + 2)	
EXPENDITURES	
4. EXPENDITURES (total of all Schedule B pages)	

OTHER ACTIVITY FOR THIS PERIOD	
5. IN-KIND CONTRIBUTIONS (total of all Schedule A-1 pages)	
6. TOTAL UNPAID DEBTS AT CLOSE OF PERIOD (total all Schedule D pages)	

CASH SUMMARY	
7. CASH BALANCE AT BEGINNING OF PERIOD (Schedule F, from last report)	
8. *PLUS* TOTAL RECEIPTS THIS PERIOD (line 3 above)	+
9. *MINUS* TOTAL PAYMENTS THIS PERIOD (line 4 above)	−
10. CASH BALANCE AT CLOSE OF PERIOD (lines 7 + 8 - 9) (must match reconciled bank account balance)	=